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**MINISTRY OF PLANNING AND  
INVESTMENT**

No. **889** /QD-BKHDT

**SOCIALIST REPUBLIC OF VIETNAM**  
**Independence - Freedom - Happiness**

*Hanoi, May 15<sup>th</sup>, 2023*

## **DECISION**

### **on the functions, tasks, powers and organizational structure of the Enterprise Development Agency**

#### **MINISTER OF PLANNING AND INVESTMENT**

*Pursuant to the Decree No. 89/2022/ND-CP dated October 28<sup>th</sup>, 2022 by the Government stipulating the functions, tasks, powers and organizational structure of the Ministry of Planning and Investment of Vietnam;*

*At the recommendation of Directors General of the Enterprise Development Agency and Department of Organization and Personnel.*

#### **DECIDES:**

##### **Article 1. Position and functions**

The Enterprise Development Agency is an affiliated unit of the Ministry of Planning and Investment, representing the Minister to perform the state management functions including developing enterprises in all economic sectors; supporting to develop small and medium-sized enterprises and business households; arranging, innovating and developing state-owned enterprises; supporting business information; organizing and managing public services under the Agency's state management in accordance with the provisions of law and the decentralization and authorization of the Minister.

The Enterprise Development Agency is a legal entity, has its own seal and level 2 account; Expenditure for operations is funded by the State budget and included in the annual estimate of the Ministry of Planning and Investment.

##### **Article 2. Tasks and powers**

1. Presiding over or participating drafting legal documents, building mechanisms and policies on developing businesses of all economic sectors, arranging, innovating, and developing state-owned enterprises, and supporting the development of small and medium-sized enterprises and business households; mechanisms and policies to ensure a favorable investment and business environment are submitted to competent authorities for promulgation.

2. Developing enterprises in economic sectors.

a) Acting as focal point to receive and collect information of production and business activities and recommendations of enterprises to advise competent authorities to remove difficulties and obstacles for enterprises and improve the business investment environment.

b) Presiding over synthesizing and preparing reports on the development of enterprises in economic sectors, the implementation of policies to support enterprise development,

c) Presiding over the development and implementation of appropriate policies, programs and activities to support business development from time to time.

3. Supporting the development of small and medium-sized enterprises and business households

a) Presiding over the development of mechanisms, policies and laws on supporting small and medium-sized enterprises and business households to submit to competent authorities for promulgation; Guiding ministries, branches, localities, and associations to implement the Law on Support for Small- and Medium-sized Enterprises and policies related to supporting the development of business households.

b) Coordinating and identifying goals, objects, and focuses to develop and implement plans, programs, and projects to support small and medium-sized enterprises nationwide.

c) Presiding over and coordinating with ministries, branches and localities to synthesize plans and state budget estimates to support small and medium-sized enterprises and business households for every 5 years and annually.

d) Organizing the inspection and evaluation of activities to support the development of small and medium-sized enterprises and business households; synthesize reports on supporting for small and medium-sized enterprises and business households nationwide.

e) Presiding over the development and implementation of models, policies and activities to support small and medium-sized enterprises and business households according to priority orientations from time to time.

f) Acting as focal point for international cooperation on small and medium-sized enterprises and business households at multilateral and bilateral forums.

4. Arranging, innovating and developing state-owned enterprises

a) Presiding over the development of mechanisms and policies on arrangement, management and operations of state-owned enterprises to achieve the goals of innovation and development of state-owned enterprises.

b) Presiding over and coordinating with relevant units to develop strategies, programs and plans to arrange, innovate and develop state-owned enterprises; Appraising, consulting or guiding under the authority on issues related to the arrangement, innovation and development of state-owned enterprises.

c) Presiding over evaluating or consulting on 5-year strategies, production, business and investment development plans of state-owned enterprises as assigned by the Ministry's Leadership.

d) Presiding over and coordinating with relevant agencies to monitor and synthesize the arrangement, innovation and development of state-owned enterprises nationwide; the implementation of information disclosure on state-owned enterprises.

5. Supporting information and digital transformation of enterprises

a) Organizing, building, managing and operating the National Information System for Enterprise Development, which includes: enterprise support hardware and software systems, enterprise portal, National database on state-owned enterprises, National database on non-state enterprises, Database supporting small and medium-sized enterprises;

b) Acting as focal point to coordinating with relevant agencies in connecting and exchanging information on business development;

c) Acting as focal point to provide information to support enterprises, support digital transformation for enterprises and business households;

d) Organizing information disclosure of state-owned enterprises.

6. Carrying out international cooperation in fields under the Agency's functions and tasks.

7. Training and fostering human resources for domestic and foreign small and medium-sized enterprises.

8. Consulting on corporate governance, production management, business connection, market expansion and other contents related to production and business activities of domestic and foreign small and medium-sized enterprises.

9. Organizing business incubation, construction and operation of technical facilities and common working areas for small and medium-sized enterprises; Supporting startup organizations and individuals, creative startups, completing and commercializing business ideas.

10. State management of public services within the Agency's scope and responsibility.

11. Presiding over the management tasks for associations and unions whose main fields of operation fall under the state management functions of the Agency according to the provisions of law.

12. Presiding over and coordinating with relevant units to codify and consolidate legal documents in the fields in charge by the Agency according to regulations.

13. Managing the organizational structure, staffing, civil servants, public employees, employees, assigned assets and finances according to the provisions of law and decentralization of the Ministry.

14. Coordinating with the Ministry's affiliated units to perform relevant tasks within the sector management scope or field in charge.

15. Carrying out other tasks as assigned by the Minister.

### **Article 3. Organizational structure**

*Administrative units include:*

1. Division of Policy and International Cooperation
2. Division of Information Support and Digital Transformation
3. Division of Small and Medium-sized Enterprises
4. Division of State-owned Enterprise Innovation
5. Agency's Office

*Non-business units include:*

6. Northern Support Center for Small- and Medium-sized Enterprises;
7. Southern Support Center for Small- and Medium-sized Enterprises.

The Agency's payroll of civil servants, the number of contract employees and labours receiving salaries from state budget are decided by the Ministry.

#### **Article 4. Leadership of the Enterprise Development Agency**

1. The Agency has one Director General and a number of Deputy Directors General.
2. The Director General and Deputy Directors General are appointed, dismissed and terminated by the Minister of Planning and Investment according to the provisions of law.
3. The Director General regulates functions and tasks of the Agency's affiliated administrative units; builds up the Agency's working regulations and internal spending regulations in accordance with the law; builds up functions, tasks and organizational structure of the Northern Support Center for Small- and Medium-sized Enterprises and Southern Support Center for Small- and Medium-sized Enterprises and submit to the Minister for consideration and decision.
4. The Director General of the Enterprise Development Agency is responsible to the Ministry for the organization and management of all activities of the Agency.
5. The Deputy Directors General are responsible to the Director General for the assigned field of works.

#### **Article 5. Enforcement**

This Decision comes into force since the date of signing and replaces the Decision No. 1881/QĐ-BKHDT dated December 22<sup>nd</sup>, 2017 by Minister of the Ministry of Planning and Investment on functions, tasks and organizational structure of the Enterprise Development Agency.

#### **Article 6. Implementation responsibility**

Director General of Department of Organization and Personnel, Chief of the Ministry Office, Director General of the Enterprise Development Agency and the heads of units and organizations under the Ministry are responsible for implementing this Decision./.

***Attn:***

- As in Article 6;
- Leaders of the Ministry;
- Enterprise Development Agency (03 copies)
- Party Committee, Trade Union of the agency;
- - Web portal of the Ministry of Planning and Investment;
- Filed at Archives, Department of Organization and Personnel (05 copies)

**MINISTER**

*(Signed and sealed)*

**Nguyen Chi Dung**